



Health Facility Financial and Utilization Data Reporting



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NHQR Field/Data Dictionary

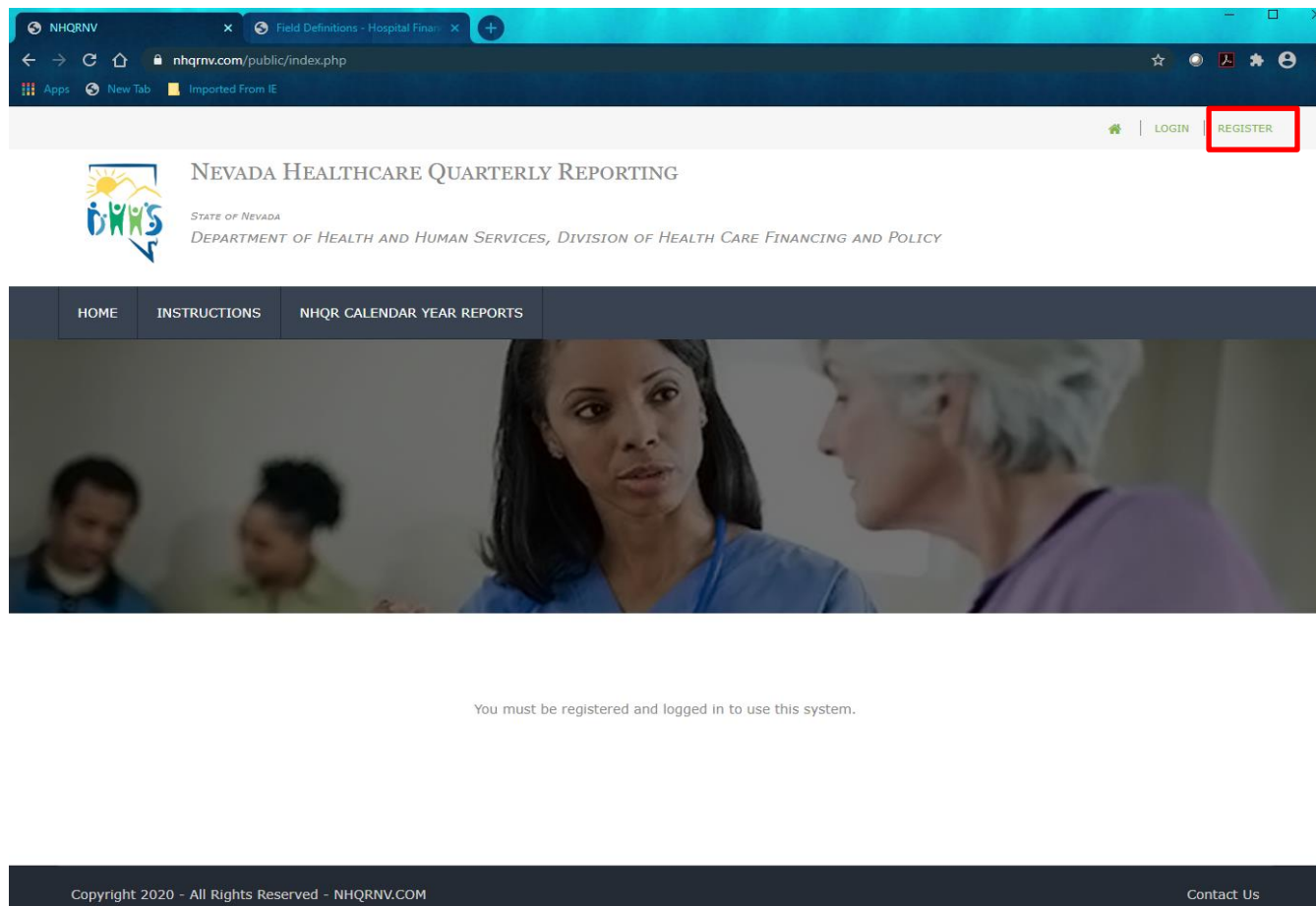
A screenshot of a web browser displaying the NHQRV website. The browser's address bar shows "nhqrvn.com/public/docs/". The website has a dark blue header with the text "NEVADA HEALTH QUARTERLY REPORTING" and a navigation menu with links for "HOME", "INSTRUCTIONS", and "NHQR CALENDAR YEAR REPORTS". Below the navigation menu, the page title "Manuals/Instructions" is displayed. A message states: "You must be registered and logged in to use this system." Below this message, there are two bulleted lists. The first list, "Health Care Provider - Reporting Manuals", includes links for "Hospital Financial Reporting Manual", "Hospital Utilization Reporting Manual", "Hospice Reporting Manual", "ICF Reporting Manual", and "SNF Reporting Manual". The second list, "Health Care Provider - Field Definitions", is highlighted with a red rectangular border and includes links for "Hospital Financial Field Definitions", "Hospital Utilization Field Definitions", "Hospice Field Definitions", "ICF Field Definitions", and "SNF Field Definitions". At the bottom of the page, a dark blue footer contains the text "Copyright 2020 - All Rights Reserved - NHQRNV.COM" and a "Contact Us" link.

<https://nhqrvn.com/public/docs/>



Register for the NHQR site

- Using Google's Chrome, please browse to <https://nhqrnv.com>, and select "Register" on the top right.





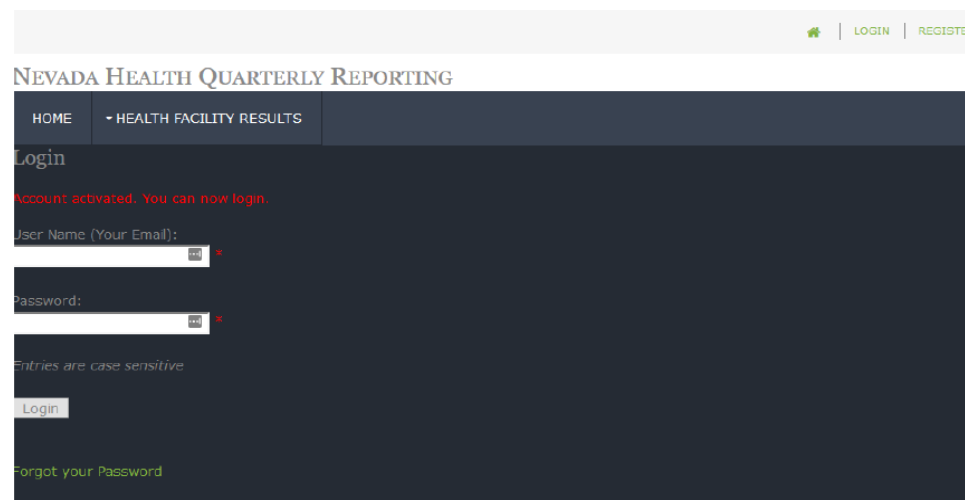
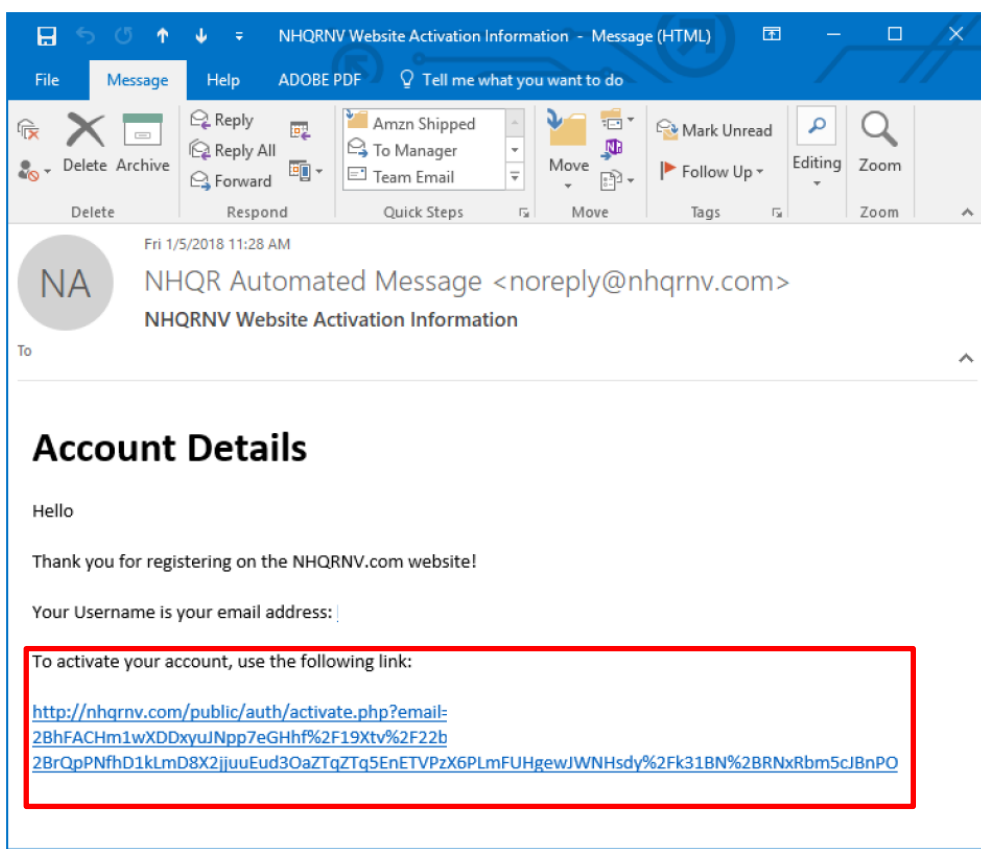
- The next screen will prompt you for your new credentials and then selecting Register.
 - Please use the email address associated with your workplace.
 - The email you use should be unique to you, as it is used as YOUR SIGNATURE when submitting reports to the Nevada Department of Health and Human Services, Division of Health Care Financing and Policy.

A screenshot of a web browser showing the "User Registration" page for NHQRNV. The browser's address bar shows the URL "nhqrvn.com/public/auth/register.php". The page has a dark blue header with "NEVADA HEALTH QUARTERLY REPORTING" and navigation links for "LOGIN" and "REGISTER". The registration form includes fields for "First Name", "Last Name", "Email", "Password", and "Confirm Password", each with a red asterisk indicating a required field. A "Register" button is at the bottom of the form. The footer contains the text "Copyright 2020 - All Rights Reserved - NHQRNV.COM" and a "Contact Us" link.



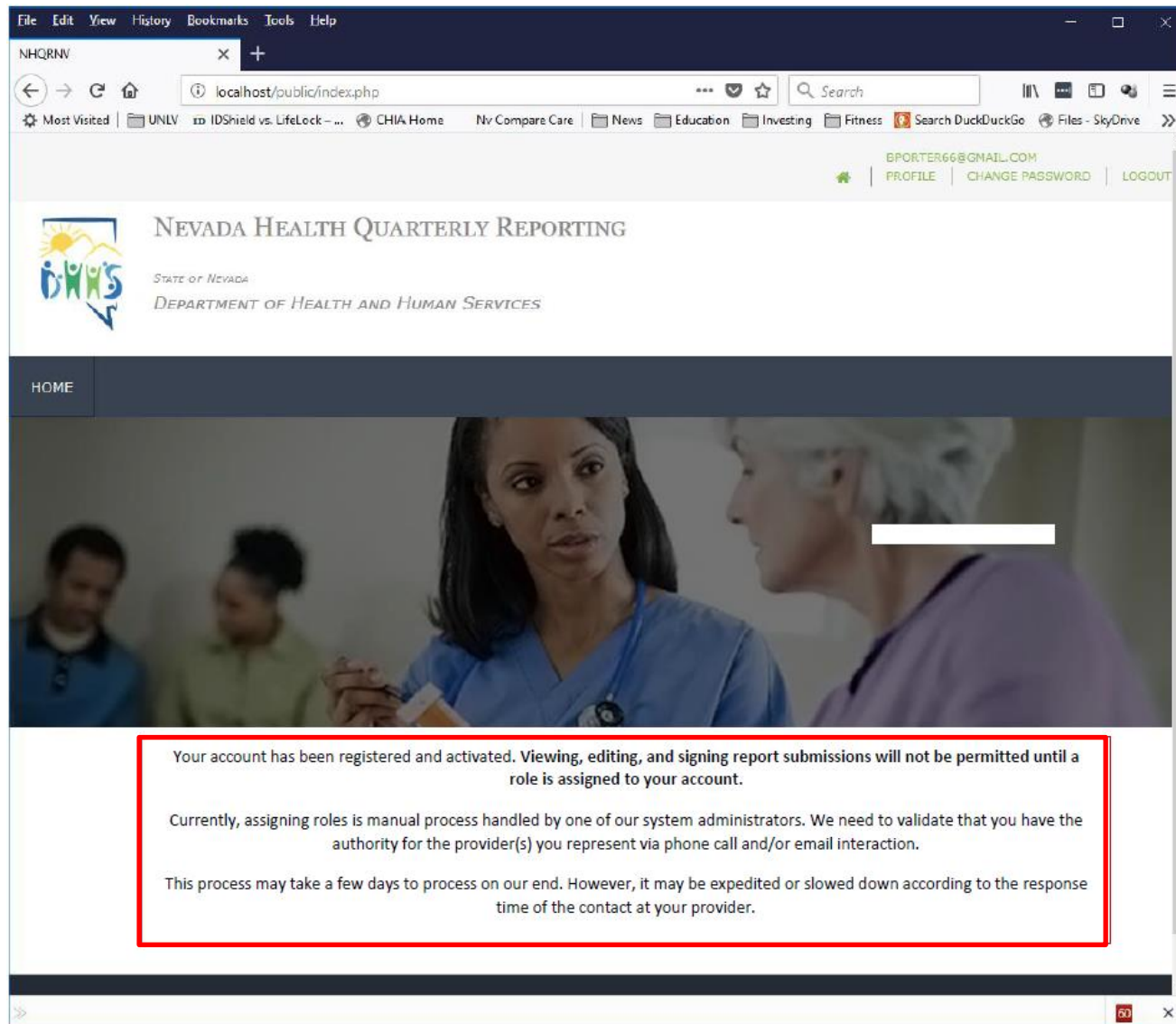
- Once you have successfully completed the registration form, you will be returned to the homepage with the following message:
“You have been registered. You will be receiving an email with instructions on how to activate your account.”
 - Please note that receipt of the activation email can be immediate, or it may take 15 minutes or more, depending on the receiving email server and inbox refresh frequency settings. Also be sure to check your junk/spam folder as it is a system generated email.

- Once you receive the email, to complete your account activation, click on the link under ***To activate your account, use the following link:***
 - This will result in your account activation and bring you to the login screen on the NHQR site.



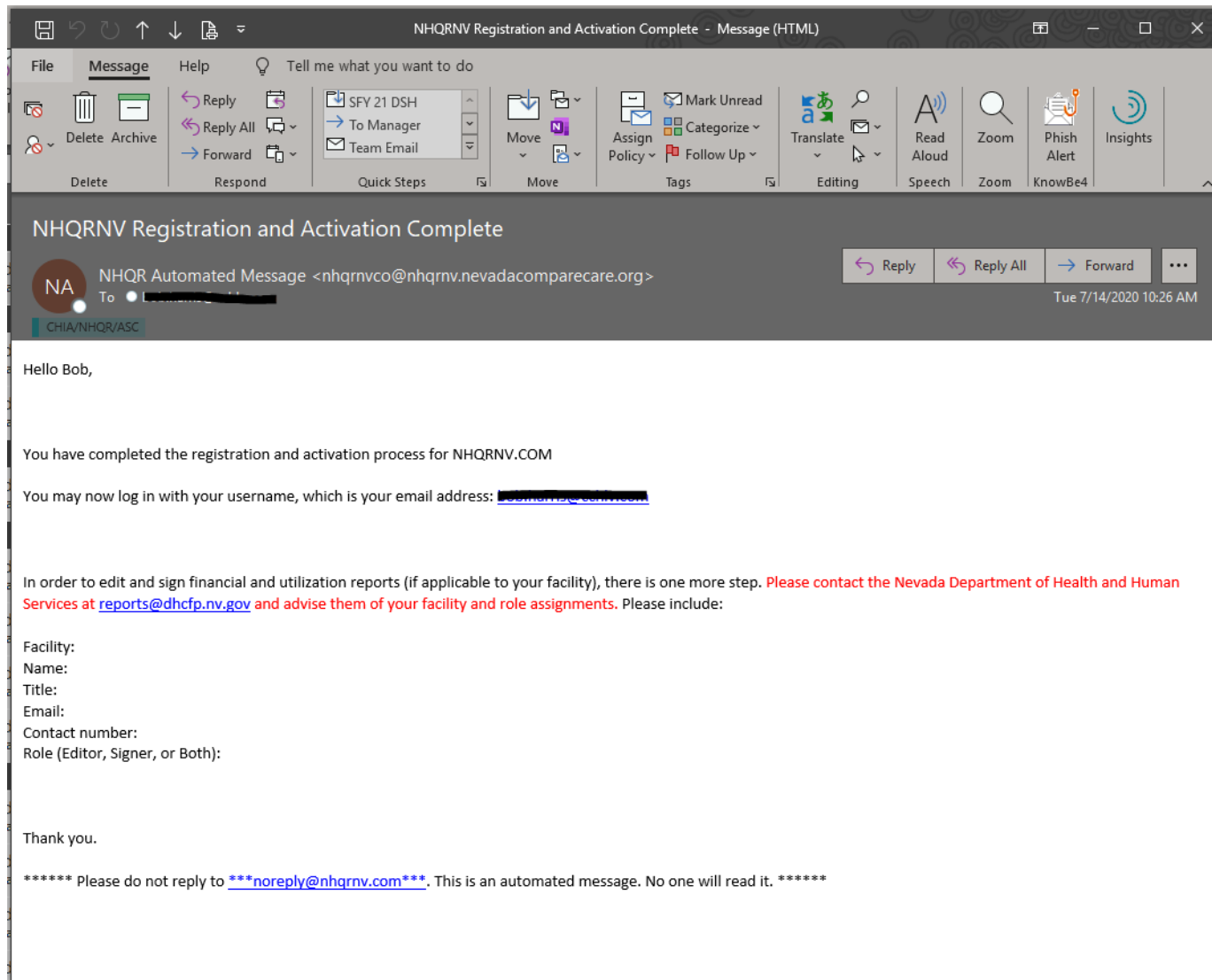


- Once you have logged in, the home page will display with the following message until DHCFP has associated your account to the appropriate health care provider:





- You will receive another system generated email advising you to contact DHCFP to assign your account to your health care provider and role assignments:





- Once DHCFP has received your email with the requested information, DHCFP will update your account/access and notify you via email once everything is complete.
 - Please note that for security purposes, DHCFP only allows 2 individuals access for each facility.
- Role Assignments:
 - Editor: prepares the reports
 - Signer: reviews reports and signs for completion
 - Accounts can be set up with both editor/signer roles.



Data Entry

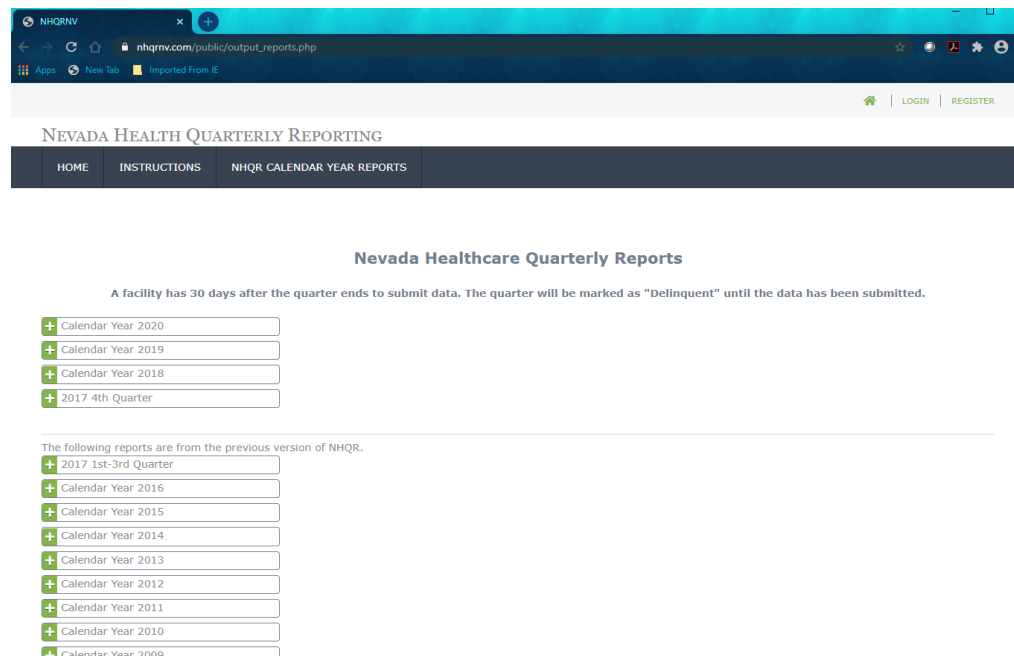
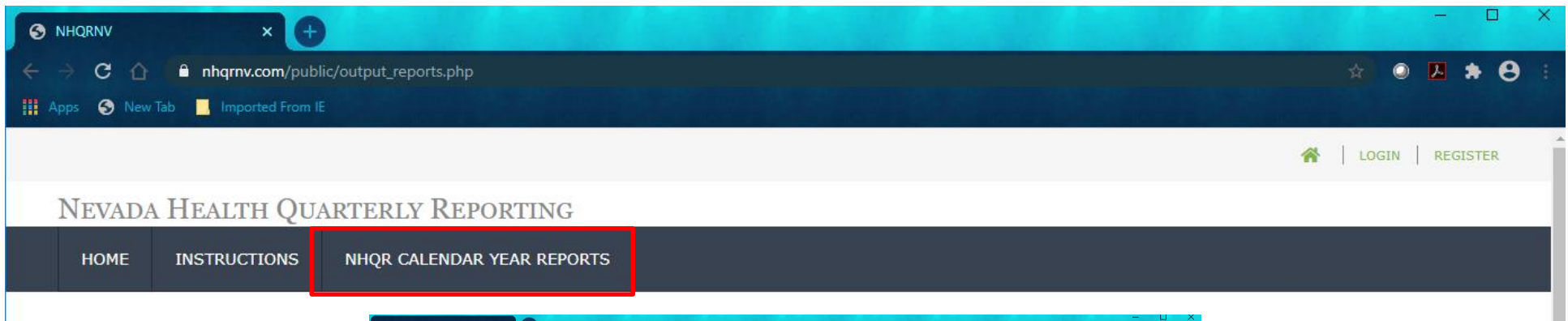
A screenshot of a web browser displaying the NHQRNV website. The browser's address bar shows "nhqrvn.com/public/docs/". The website has a dark blue header with the text "NEVADA HEALTH QUARTERLY REPORTING" and a navigation menu with links for "HOME", "INSTRUCTIONS", and "NHQR CALENDAR YEAR REPORTS". Below the header, there is a section titled "Manuals/Instructions" with a message: "You must be registered and logged in to use this system." Below this message, there is a list of links: "User Registration Instructions", "Health Care Provider - Reporting Manuals", and "Health Care Provider - Field Definitions". The "Health Care Provider - Reporting Manuals" link is highlighted with a red box. Below this link, there is a list of sub-links: "Hospital Financial Reporting Manual", "Hospital Utilization Reporting Manual", "Hospice Reporting Manual", "ICF Reporting Manual", and "SNF Reporting Manual". At the bottom of the page, there is a footer with the text "Copyright 2020 - All Rights Reserved - NHQRNV.COM" and a "Contact Us" link.

<https://nhqrvn.com/public/docs/>



Data Reports

- Using Google's Chrome, select NHQR CALENDAR YEAR REPORTS at the top of the site page



https://nhqrnv.com/public/output_reports.php



NEVADA HEALTH QUARTERLY REPORTING

[HOME](#)[INSTRUCTIONS](#)[NHQR CALENDAR YEAR REPORTS](#)

Nevada Healthcare Quarterly Reports

A facility has 30 days after the quarter ends to submit data. The quarter will be marked as "Delinquent" until the data has been submitted.

Calendar Year 2020		
Financial		
• Acute Care Hospitals 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:05:34 am
• Non-acute Care Hospitals 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:05:54 am
• Data Dump - Acute and Non-Acute Hospitals 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:07:09 am
Utilization		
• Acute Care Hospitals 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:05:37 am
• Non-acute Care Hospitals 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:05:56 am
• Skilled Nursing, Intermediate Care, and Hospices 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:07:08 am
• Data Dump - Acute and Non-Acute Hospitals 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:07:10 am
• Data Dump - Skilled Nursing, Intermediate Care, and Hospices 1st Quarter - 2nd Quarter	Excel	Last run: 07-20-20 9:07:13 am
+ Calendar Year 2019		
+ Calendar Year 2018		
+ 2017 4th Quarter		

The following reports are from the previous version of NHQR.

- + 2017 1st-3rd Quarter
- + Calendar Year 2016



Reporting Deadlines

- Financial Reports
 - Due Quarterly from Hospital Providers
 - submitted no later than 30 days after the last day of the calendar quarter covered by the report
- Utilization Reports
 - Due Quarterly from Hospital & Hospice Providers
 - submitted no later than 30 days after the last day of the calendar quarter covered by the report
 - Due Monthly from SNF/ICF Providers
 - Submitted no later than the 5th day of each month



Extension Requests

If you are unable to meet the reporting deadline, an extension request can be emailed to reports@dhcfp.nv.gov.

The extension request must contain the facility, the report period, the reason for the extension request as well as a proposed date for submission of the report.

Please note that DHCFP must receive your extension request prior to the deadline in order to grant an extension.

- Once the reporting deadline has passed, DHCFP is unable to grant extension requests and late reports may be subject to a \$500 per day administrative penalty for each day the required report is late.



NRS 449.450-530, 449.012

ACCOUNTING; FINANCIAL REPORTS; FEES; ENSURING QUALITY OF CARE

NRS 449.520 Reports to Governor and legislative committees; development of comprehensive plan by Legislative Committee on Health Care.

1. On or before October 1 of each year, the Director shall prepare and transmit to the Governor, the Legislative Committee on Health Care and the Interim Finance Committee a report of the Department's operations and activities for the preceding fiscal year.

NRS 449.530 Administrative fine for violation. The Director may impose upon the institutions subject to supervision under [NRS 449.450](#) to [449.530](#), inclusive, an administrative fine not exceeding \$500 per day for each violation of any of the provisions of [NRS 449.450](#) to [449.530](#), inclusive.

NAC 449.951-969 Authority

NAC 449.960 Hospitals to submit quarterly financial and utilization report; certification; extension. ([NRS 449.460](#))

NAC 449.962 Facility for intermediate care or facility for skilled nursing to submit quarterly financial and utilization report; certification; extension. ([NRS 449.460](#))

NAC 449.9625 Institution to submit quarterly financial and utilization report; certification; extension; exception. ([NRS 449.460](#))

NAC 449.969 Administrative fine for failing to meet deadlines. ([NRS 449.460](#), [449.490](#))

Medicaid Services Manual (MSM)

- **Nursing Facilities - MSM 503.2 E.**
 - The facility must report their census information by midnight on the fifth day of each month. This will include the number of vacant beds in the facility which are available for resident occupancy.



DHCFP Contacts

State of Nevada Division of Health Care Financing & Policy

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Management Analyst IV

Supplemental Reimbursement Unit

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